

Camp Guide

Takoma Park
Recreation
Department




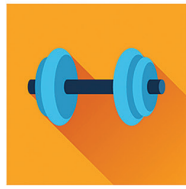
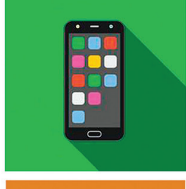





Summer
2023



Scholarship
Recipients registration
opens Wednesday,
February 15, 9 am

Summer Camp Registration Begins @ 9 am
Wednesday, February 22 for Residents
Wednesday, March 1 for Non-Residents

SO THAT ALL TAKOMA PARK RESIDENTS CAN PLAY... SCHOLARSHIPS ARE AVAILABLE FOR RECREATION PROGRAMMING

					
	<p>Recreation Department scholarships are available for Takoma Park residents in need. Scholarships can be used for activities, camps and childcare through the City of Takoma Park Recreation Department and is valid for the calendar year. Apply now!</p>		<p>Las becas del Departamento de Recreación están disponibles para los residentes de Takoma Park que las necesiten. Las becas se pueden utilizar para actividades, campamentos y cuidado de niños a través del Departamento de Recreación de la Ciudad de Takoma Park y son válidas para el año calendario. ¡Aplique ya!</p>		
	<p>For more information visit takomaparkmd.gov/recreation</p>		<p>Para obtener más información, visite takomaparkmd.gov/recreation</p>		
	<p>የመዝናኛ ዲፓርትመንት ስኮላርሺፕ ለሚፈልጉ የታኮማ ፓርክ ነዋሪዎች ይገኛሉ። ስኮላርሺፕዎ በታኮማ ፓርክ መዝናኛ ዲፓርትመንት በኩል ለክንውኖች፣ ለካምፕ እና ለልጆች ክንክብካቤ አገልግሎት ለውሉ የሚችሉ ሲሆን ለዚህ የካላንደር ዓመት የሚሰራ ይሆናል። አሁን ያመልክቱ!</p>		<p>Des bourses du département des loisirs sont disponibles pour les résidents de Takoma Park dans le besoin. Les bourses peuvent être utilisées pour des activités, des camps et la garde d'enfants par l'intermédiaire du département des loisirs de la ville de Takoma Park et sont valables pour l'année civile. Postulez dès maintenant!</p>		
<p>ለበለጠ መረጃ takomaparkmd.gov/recreation ን ይጎብኙ</p>		<p>Pour plus d'informations, visitez le site takomaparkmd.gov/recreation</p>			
					

Payment Plan Option

For your convenience, you may choose to pay in full at the time of registration or select the payment plan option. **This payment plan option, which must be chosen at the time of registration, divides the total amount due into two equal payments: half at time of registration and remaining half on or by June 1.** You must register early to take advantage of this opportunity as the payment due date will not be changed. Payment plans will not be available after June 1. All payment plans will be assessed a \$25 late fee if payment is received more than five days after the due date. Outstanding balances as of June 15th could result in the child being withdrawn from the program.



**CITY OF TAKOMA PARK
PARKS AND RECREATION DEPARTMENT**

Main: 301-891-7290

TTY: 1-800-735-2258

Fax: 301-270-4094

Inclement Weather Hotline:

301-891-7101, ext. 5605

Email: recreation@takomaparkmd.gov
takomaparkmd.gov/government/recreation

City of Takoma Park
7500 Maple Avenue
Takoma Park, MD 20912

Special Events

Annual Egg Hunt

Get your baskets ready and join the Takoma Park Recreation Department for an "egg" citing time! There are 4 age categories: 2 & under, 3-4 years old, 5-6 years old, and 7-8 years old. Games will begin at 10 a.m. and the hunt will begin at 11 a.m. SHARP, don't miss out! Check our website for more details leading up to the event! takomaparkmd.gov/recreation

2-8 years
Saturday, April 8
Starting at 10 a.m.
Free



13th Annual Mid Winter Play Day

Attention! Attention! Yes, that's right. Let's Play America and the Takoma Park Recreation Department has teamed up to present to you our Annual Mid-Winter Play Day! Come join Let's Play America and the Takoma Park Recreation Department for a fun afternoon of indoor play. Free fun for all. It's time for you to let your hair down, put on your comfy clothes and get ready to PLAY! To see a full listing of activities and performances please visit www.letsplayamerica.org. See you there!!

Takoma Park Community Center &
Piney Branch Elementary
All ages
Sunday, February 12
Starting at 1 p.m.
Free



Fitness Expo

Come join us for an exciting day that will include demonstrations from our fitness programs as well as presentations from our local community health and wellness organizations. The expo will kick off at 10 a.m. For additional information or if you would like to volunteer for this event, please contact Vincent Cain at 301-891-7289 or Vincentc@takomaparkmd.gov

Takoma Park Recreation Center
7315 New Hampshire Avenue
All ages
Saturday, April 1
10 a.m.-2 p.m.
Free

Spring Break Camps

REGISTRATION IS
ALREADY OPEN, CLAIM
YOUR SPACE NOW!

YOUTH (6-12 Years)

Spring Break Camp: All Around the World

Come experience different cultures of the world with Takoma Park Recreation! Join us as we go "All Around the World" for a week, taking time to learn and experience different cultures of the world. Must bring a lunch, snacks and labeled water bottle. Registration is required. Space is limited, sign up early. Paperwork will need to be completed prior to the first day of camp. Before & After Care are available for an additional fee. See below.

Takoma Park Community Center
7500 Maple Avenue
6-12 years
1 Week Session
Monday-Friday, 9 a.m.-4 p.m.
April 3-April 7
Resident: \$150 / Non-resident: \$170

TEENS (Grades 6-12)

STEM Forward! Teen Camp

Hurray for Spring Break! Looking for ways to have fun during the break? Come out to our STEM themed camp where youth will enjoy recreational activities such as outdoor play, sports games, crafts, and more as well as hands on STEM activities in areas such as robotics, electrical engineering, and coding. Youth will need to bring a bagged lunch and water bottle, there are no heating capabilities on-site. Paperwork is required prior to the first day of camp. Facilitated by Get Into STEM, Inc.

Takoma Park Community Center
7500 Maple Avenue
Teen Lounge
Grades 6-12
Monday-Friday, 9 a.m.-4 p.m.
April 3-7
Residents: \$150 / Non-resident: \$170



**Sports Specialty Camp
during Spring Break at the
Recreation Center!**

For details visit Activenet

Summer Youth Employment Youth Interest Meeting (SYEP)

Parents and teens come to the Interest Meeting and learn about this eight week program, which will begin June 27 and end August 19. Is your teen in need of a summer job? The City of Takoma Park is pleased to announce the return of the City's Youth Summer Employment program. The purpose of the Summer Youth Employment Program is to provide young people with a summer-long adventure that is more than just a job, but a true learning experience. There are a limited number of meaningful employment opportunities available this year. Teens must be City of Takoma Park residents to participate and they must be 16 by June 1, 2023.

Takoma Park Community Center
7500 Maple Avenue
16-21 years
Friday, 6:30-8:30 p.m.
March 11
Free

Counselor in Training (CIT)

Sign up for a three day training to become a Certified CIT. Prior to volunteering for summer camp, each teen will be required to attend trainings hosted by the Takoma Park Recreation Department. During these trainings, teens will have an opportunity to develop leadership skills while becoming First Aid/CPR certified. During the summer camp sessions, the CIT will support all planned program activities on site as well as any regularly scheduled off site activities such as swimming and field trips. This volunteer opportunity, to work with camp, involves working directly with children by helping them to enjoy and feel successful in each activity. Training dates are listed below, must attend all trainings to qualify. Once training is complete, teens will sign up for a two-week session to volunteer with various camps. **At orientation youth will schedule their volunteer session. Each session is for two (2) weeks and do not have to be consecutive weeks. Main camp times: 9 a.m.-6 p.m.

14-15 years

CIT Orientation: Wednesday, May 10

5-6:30 p.m.

Pre-Service: Tuesday-Thursday, June 20-22

10 a.m.-4 p.m.

First Aid/CPR Training: Friday, June 23

9 a.m.-4 p.m.

Resident: \$35 / Non-resident: \$45

Youth Summer Camps

Camp Takoma

Explore a new adventure each week with games, crafts, indoor and outdoor activities and trips related to each theme. Select the weeks with themes that peak your interest and fit your schedule!

Takoma Park Community Center
7500 Maple Avenue
6-12 years
8, 1 week sessions
June 26-August 18
Monday-Friday, 9 a.m.-4 p.m.
Resident: \$150 / Non-resident: \$170
*4th of July Week:
Resident: \$120 / Non-resident: \$140

CAMP FACTS

- ✓ Scholarships are available for TP Residents.
- ✓ Spaces are limited, sign up before they fill up!
- ✓ Before & After care are available for all youth camps.
- ✓ Participant Form and Medication Forms (if needed) are required prior to the start of camp
- ✓ Bring non-perishable lunch & water bottle daily.
- ✓ Label all personal items with camper's name.

Week	Theme	Description
June 26-30	Creative Minds	Explore your creative side, during this art filled week.
July 3-7 *No camp 7/4	Party in the USA	Celebrate our great nation this week with a fun filled week of patriotic activities. Hunt from the treasure while learning about the history of the United States. Come wearing your red, white, and blue.
July 10-14	Nature Explorers	Join us and experience the beauty of nature with Takoma Park Recreation. Hikes, campfire songs, crafts, games, and a trip to the Chesapeake Children's Museum are some of the fun things in store!
July 17-21	Sportin' Around	Learn, practice and play all the different kinds of sports and games during this sports filled week.
July 24-28	Animal Planet	Roar!! Hiss!! Ribbit!! Moo!! Ooh Ah Ah!! Join us for a crazy animal themed week.
July 31 - August 4	Circle the Globe	Travel the world without leaving the friendly streets of Takoma Park. Campers will do just that while learning and having fun with new cultures and places each day..
August 7-August 11	Buccaneer Adventures	Ahoy, all hands on deck! Will you find the booty or walk the plank? Join us for this pirate themed week..
August 14-August 18	Under the Sea	Let's explore what lurks in the waters! This water themed week will surely leave you drenched at the end of each day.

Camp Takoma AM & PM Care

AM and PM Care is optional for families who require/desire additional activities beyond the regular camp hours.

AM Care: 7-9 a.m.

PM Care: 4-6 p.m.

Resident: \$45 each /Non-resident: \$55 each

*4th of July Week: Resident: \$36 / Non-resident: \$44

Youth Summer Camps

Dance Camp

Explore a new adventure each week with games, crafts, indoor and outdoor activities and trips related to each theme. Children will learn basic dance skills, rhythm, musicality and improvisation. Focusing on Choreography, Ballet, Modern Dance and Hip-Hop, geared to allow youth the opportunity to enhance talents with skills and techniques taught during the session. Instructors will focus on building self-esteem and personal creativity; which will allow them to gain confidence in the craft of dance. Fun and excitement will be implemented into each routine. In addition to dance, campers will have an opportunity to participate in team building, games, arts and crafts and outdoor activities. At the end of each session, campers will be given the opportunity to highlight and showcase what they have learned with a performance. Instructor: Charonne Butler

Takoma Park Community Center
7500 Maple Avenue
6-12 years

2 Week Sessions
Monday-Friday, 9 a.m.-4 p.m.

Session 1: July 17-July 28

Session 2: July 31-August 11

Resident: \$295 / Non-resident: \$325 per session

Before Care: 7-9 a.m.

After Care: 4-6 p.m.

Resident: \$90 / Non-resident: \$110 per session

CAMP FACTS

- ✓ Scholarships are available for TP Residents.
- ✓ Spaces are limited, sign up before they fill up!
- ✓ Before & After care are available for all youth camps.
- ✓ Participant Form and Medication Forms (if needed) are required prior to the start of camp
- ✓ Bring non-perishable lunch & water bottle daily.
- ✓ Label all personal items with camper's name.

**Check
Activenet for
additional
specialty
camps**



Youth Summer Camps

New Ave Adventure Camp

Explore a new adventure each week with games, crafts, activities and trips related to each theme. Camp will consist of active and passive activities both indoors and outdoors. Select the weeks with themes that peak your interest and fit your schedule!

Takoma Park Recreation Center

7315 New Hampshire Avenue

6-12 years

8, 1 week sessions

June 26-August 18

Monday-Friday, 9 a.m.-4 p.m.

Resident: \$150 / Non-resident: \$170

*4th of July Week:

Resident: \$120 / Non-resident: \$140



Week	Theme	Description
June 26-30	Express Yourself	Participants will have the opportunity to show their creativity through various art projects, crafts, music and other fun activities
July 3-7 No camp 7/4	Celebration of America	Participants will have the opportunity to celebrate and learn about our great nation with a fun filled week of patriotic activities. Wear your red, white, and blue.
July 10-14	Nature Rocks!	We will learn about the environment around us, including trips to Sligo Creek for nature walks.
July 17-21	Get out and Play!	Participants will have an opportunity through various activities to learn the importance of exercising and moving on a daily basis
July 24-28	Animal Appreciation Week!	Participants will have the opportunity to learn about various animals through fun theme based games and activities.
July 31 - August 4	Around the World	Participants will have the opportunity through various activities to learn about different camper's cultures. Campers will learn to appreciate each other's music, food and dance.
August 7-11	Pirate Week!	Participants will have the opportunity to learn fun facts about the life and times of Pirates.
August 14-18	Beach Week!	Participants will have the opportunity to have fun with water games and gain knowledge of water sports.

New Ave Adventure Camp AM & PM Care

AM and PM Care is optional for families who require/desire additional activities beyond the regular camp hours.

AM Care: 7-9 a.m.

PM Care: 4-6 p.m.

Resident: \$45 each / Non-resident: \$55 each

*4th of July Week: Resident: \$36 / Non-resident: \$44

301-891-7290

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Teen Summer Camps

Just Teen Camp

Just Teens camp provides an enriching, fun experience for teens! Each week teens can expect to participate in indoor and outdoor games, crafts, sports, and other activities, including a field trip each Friday. Check out the weekly themes below and join in on the fun! **Before & after care is not offered for this program.**

Takoma Park Community Center
 Teen Lounge
 7500 Maple Avenue
 Grades 6-12
 4, 1 week sessions in July
 Monday-Friday, 9 a.m.-4 p.m.
 Resident: \$150 / Non-resident: \$170
 *4th of July Week:
 Resident: \$120 / Non-resident: \$140

CAMP FACTS

- ✓ Scholarships are available for TP Residents.
- ✓ Spaces are limited, sign up before they fill up!
- ✓ Participant Form and Medication Forms (if needed) are required prior to the start of camp
- ✓ Bring non-perishable lunch & water bottle daily.
- ✓ Label all personal items with camper's name.

Week	Theme	Description
July 3-7 No camp 7/4	Celebration of Nations	Teens will participate in activities, trips and crafts that celebrate various cultures from all over the world. Teens and staff will be able to come together from all different walks of life to represent themselves and their countries.
July 10-14	Under the Sea	This week will focus on ocean exploration and marine careers. There will be emphasis on water activities in the Summer heat, so please bring extra clothing!
July 17-21	Blast from the Past	Blast from the Past week will focus on celebrating decades before today. We are time traveling through the 60's, 70's, 80's, all the way through the 2000's! Teens will be encouraged to dress in time-appropriate outfits all week while we enjoy throwback activities.
July 24-28	Fear Factor	Fear Factor week is all about overcoming unique challenges! Teens will be faced with a series of games and activities that will test their wit and even their patience. Let's see who will come out on top!

Teen Summer Camps

Visual Arts Camp

Campers have fun and express themselves with color, shape and design. They sharpen their drawing skills, explore new media, and exercise their imagination with these inspiring art projects. Each week a different theme/ focus. **Before & after care is not offered for this program.** Instructor: Katie Dell Kaufman

Takoma Park Community Center
 Teen Lounge
 7500 Maple Avenue
 11-14 years
 3, 1 week sessions
 Monday-Friday, 9 a.m.-3 p.m.
 Resident: \$295 /
 Non-resident: \$325 per week



Week	Theme	Description
June 27-July 1	Portrait	Participants will work on self-portraits using mirrors, as well as based on photos. In addition to human portraits in the style of Modigliani, Picasso, and Renoir, among others, campers will explore Art Nouveau bird portraits, and animal portraits after Expressionist artist, Franz Marc. Campers will work in graphite, watercolor, gouache, pastel, charcoal and mixed media.
July 11-15	Still Life & Interiors	This week will introduce campers to 15th century Baroque artist, Carravaggio, Pop Art artist, Tom Wesselman, and Cubist artist Georges Braque, among others. We will explore artistic methods in pen and ink, charcoal, as well as watercolor and oil pastel. Using dramatic light and shadow, mark making techniques, and contemporary silhouettes, campers will have fun experimenting with composition and design, as they create their own interpretations of objects in three dimensional space.
July 18-22	Land, Sea & Cityscapes	Examples from art history, and contemporary art, will serve as the inspiration for the 2023 Landscape Camp. Students will use ink, chalk, and oil pastel, watercolor, and collage to explore both new and traditional interpretations of landscape. Assignments will include watercolor seascape paintings, colorful cityscapes in gouache, expressionist landscapes in oil pastel, and more.

FYI

Takoma Park Resident Scholarships Available

Scholarship program

The benefits of recreation are too numerous to list, and often low-income families stand to gain the most. Recreation promotes physical, mental and social well-being. Recreation programs serve as settings in which friendships bloom and wholesome connections and community pride are forged. The Takoma Park Recreation Department is committed to making scholarships available to City residents (youth, teens, adults, seniors and people with disabilities) who cannot pay full price for recreation programs. Scholarships give Takoma Park residents an opportunity to learn, grow, and have fun.

Scholarship guidelines

- Applicants must be City residents.
- City Residency: Resident rates apply to those persons who reside in, pay

taxes to and are eligible to vote in Takoma Park elections (if 16 years of age or older). Non-resident rates apply to those who live outside of Takoma Park or those who have a Takoma Park mailing address but do not pay taxes to the City. When registering for a class or conducting business as a Takoma Park resident, proof is required in the form of a state issued photo ID or current lease with a valid city of Takoma Park address.

- Scholarships are for all ages. Please contact the Recreation Department for more information.
- If a child receives 'Free or Reduced Meals,' they are eligible for a scholarship.
- Applications must be submitted to the Recreation Department at least **three (3) weeks** before registration.

- Families who are approved for scholarships will get one week advance registration.

How to apply

1. Download an application from: takomaparkmd.gov/recscholarship
2. Turn in completed documents via email to Recreation@takomaparkmd.gov
3. It may take up to ten (10) business days to determine if a scholarship is approved. You will be contacted by our office with an updated status.
4. Scholarships are good for the calendar year they are submitted in.



2023 Holiday Closures

Memorial Day
May 28-29

Juneteenth
June 18-19

Independence Day
July 4

Labor Day
September 3-4



Tax Information

Extended Care programs, camps and Fun Days are eligible to be reported on your taxes.

The City of Takoma Park tax ID number is **52-6000808**. For a tax ID receipt, please email your request to recreation@takomaparkmd.gov.



We Don't Spam

Periodically you will receive emails about upcoming registration dates, special events, weather closings, special promotions or new programs. It is important that you have a valid email address in our database. If you change email addresses, move, etc., please let us know.

TAKOMAPARK
ALERT

WEATHER • EMERGENCY INFO • TRAFFIC

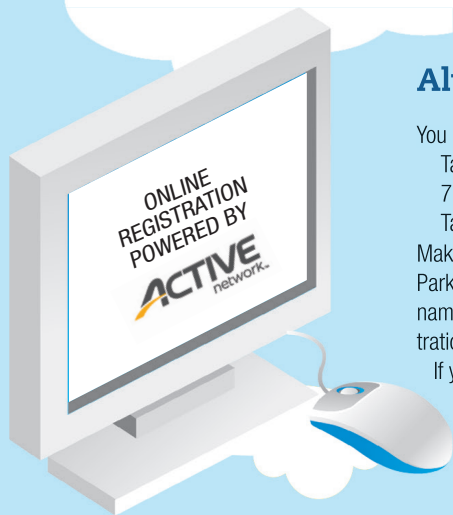
www.takomaparkmd.gov/alert

The City of Takoma Park has a new alert system. Takoma Park Alert will deliver important emergency alerts, notifications and updates to you by whichever methods you choose. The Takoma Park Alert system replaces the TP Alerts system. We encourage all residents to sign up. [Learn more at www.takomaparkmd.gov/alert](http://www.takomaparkmd.gov/alert)

Registration

Visit us online @

<http://apm.activecommunities.com/takomaparkrecreation>



With ActiveNet® you can use a credit card to:

- Register for recreation classes 24 hours a day, 7 days a week!
- Request a park or recreation facility for an event.
- Receive class confirmation via e-mail.
- View and print class schedules.
- Purchase memberships to the gym and fitness room.

Instructions for creating an account

Contact the Recreation Department in advance if you currently have an account and need to verify your username and password.

1. Access apm.activecommunities.com/takomaparkrecreation
2. Click **Create an Account**.
3. Complete all necessary information; fields marked with an asterisk are required.
4. Click **Create Account** or enter other family members into the system at this time.
5. Click **Intro** and search for a course or facility.

Alternative registration

You can still register online or walk in:
Takoma Park Recreation Department
7500 Maple Avenue
Takoma Park, MD 20912

Make checks payable to: City of Takoma Park. List program name and participant's name on front of check. No phone registrations.

If you are having trouble registering or if you have questions concerning classes, please call

301-891-7290 or e-mail us at recreation@takomaparkmd.gov

Wait list policy

In the event that a program has more interest than available space, we will keep a waiting list. If space becomes available, individuals on the waiting list will be contacted on a first-come, first-served basis.

Registration policies

- The Recreation Department reserves the right to cancel any program/class due to insufficient enrollment or to substitute teachers without participant notification.
- Classes/Camps may be canceled on holidays and inclement weather days or any other dates noted in the guide. If schools close midday due to a weather or other emergency, children's classes will also be canceled. Every attempt will be made to reschedule classes canceled due to weather emergencies.
- A resident of Takoma Park is any person who lives within the 2.4 square mile corporate limits. A nonresident lives outside the corporate limits. If you are not sure of your residency status, please call us and we will be happy to assist you. Or visit www.takomaparkmd.gov and search 'ward map' to review the street listing.
- We require, for most programs, that participants are the required age as the date of the first class. All age requirements are set to benefit the participant and allow for more

**CAMP
REGISTRATION
BEGINS**
Wednesday, Feb. 22
9 a.m.
for TP residents

consistent program instruction. In some instances, the requirements have been set for the participant's safety.

- Customers can only register individuals listed on their household account for programs.

Refund policy

PLEASE READ CAREFULLY

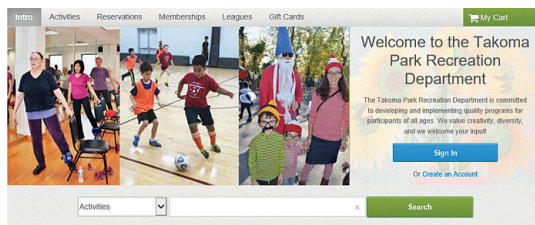
- Registrants assume the risk of changes in personal affairs or health.
- Refunds will be approved with written/electronic notification received **seven (7) business days** prior to scheduled start of program. A \$15 administrative fee will be deducted per participant/per class/camp and may take up to 30 days to receive.
- Registrant may choose to receive a credit for the remaining amount, which may be used for another program. After that time, the credit will be forfeited. Credits cannot be transferred.
- Refunds after the program has begun will be considered only with medical verification (**no exception**). No refund after the program has ended.



REGISTER EARLY!

Nothing cancels a good class quicker than waiting until the last minute to register. If there aren't enough registrations by a certain date, the course may be canceled.

HOW TO REGISTER FOR SUMMER CAMPS ONLINE



1. Go to <https://apm.activecommunities.com/takomaparkrecreation> and sign in to your ActiveNet Account. If you do not have one, you can create one for you and your family for free by clicking the 'Create an Account' button at the top left-hand corner of the page. Once you have created an account, you can click the green "Search" button in the middle of the page to bring up the camps.
2. Make sure under 'Season' on the left-hand side that 'Summer Camp 2023' is checked. Once checked, all the Takoma Park Recreation Department Camps will appear. Find your respective camp and click the green "Add to Cart" button on the right-hand side.
3. Select the family member for whom you are registering for camp and click the green "Next" button at the bottom right-hand side of the page.
4. Select the weeks of camp, AM and/or PM care needed, then click "Next."
5. Answer the required Activity Questions and click the green "Next" button at the bottom right-hand side of the page.
6. If you are registering another child, or adding additional camps, this will be the easiest and quickest way to register more than one camp or child on your account. Click either "Register Another Participant for this Activity", or "Add to Cart & Continue Shopping". You will then follow the same steps as previously mentioned.
7. Once you are done registering and wish to check out, select "Pay In Full" or "Use Payment Plan". Then click the green "Proceed to Shopping Cart" button.
8. Review your Shopping Cart. Read, Initial, and Check the Waiver section. Click the orange "Check Out" button.
9. Enter your credit card information and click the orange "Pay" button to make payment.
10. You can view/print your Confirmation and Receipt.

Rules & Regulations

Welcome and thank you for registering for a City of Takoma Park City Recreation day camp. These guidelines will ensure a successful experience for you and your child/teen. Should you still have questions after reviewing this information, contact the Recreation Department at 301-891-7290.

ATTENDANCE POLICY

- There will be no financial credit made for absences, illness or suspensions.

CAMPERS' ATTIRE

- Dress your camper according to the day's activities and weather.
- Closed-toe shoes are required; sandals are not permitted.
- Some camps will receive shirts to wear on trip day.

EXTENDED CARE

- Before and After Care available for day camps ending at 4:00 p.m. only.
- Supervised, non-structured playtime for campers only.

HOURS OF OPERATION

- Day Camps operate from 9 a.m. – 4 p.m. (closed July 4).
- All activities and programs are subject to change and/or cancellation on code red or orange weather days.

LATE POLICY

The City of Takoma Park Recreation Department implements the

following late pick-up policy for all program participants. A fee of \$10 will be assessed for every 15 minutes after the scheduled pick-up time for each participant up to 1 hour or for a total of \$40. Payment must be made at the time of pick-up. One hour after the scheduled pick-up time, program staff will bring your child to the Takoma Park Police Department, where parent or guardian can pick-up their child.

LUNCH

Campers must bring their own non-perishable lunch, snack and a drink. Healthy choices and reusable containers are encouraged. No glass containers. No peanut products. Note: refrigeration or microwave is not available. Lunches should be clearly marked with camper's name. Send water bottle (labeled with camper's name).

PARTICIPANT INFORMATION REQUIRED

The City of Takoma Park Department of Recreation strives to maintain the highest quality programs and professional standards. Part of those standards are having accurate participant profile and medical information on every child. All forms are available at www.takomaparkmd.gov/government/recreation. Forms must be completed and submitted prior to your child attending our programs.

Rules & Regulations

PARTICIPANT INFORMATION FORM

This form can be downloaded from the website or picked up at the Recreation Department office during regular business hours. Completed paper work must be submitted prior to the start of each camp session. This form has emergency and general contact, health, release information and a behavior agreement.

AUTHORIZATION FOR MEDICATION

If your child will be taking medications during program times, specific medical forms must be completed prior to attending. The forms may either be downloaded at www.takomaparkmd.gov/government/recreation or by calling 301-891-7290. Forms must be signed by your physician even for over the counter medications.

IMMUNIZATIONS

If your child is not currently attending a school in the state of Maryland, you must provide a copy of proper immunizations prior to start of camp.

PAYMENT PLAN OPTION

For your convenience, you may choose to pay in full at the time of registration or select the payment plan option. **This payment plan option, which must be chosen at the time of registration, divides the total amount due into two equal payments: 50% of the total fees will be due at the time of registration, with the remaining payments due on June 1.** You must register early to take advantage of this opportunity as payment due dates will not be changed. Payment plans will not be available after June 1. All payment plans will be assessed a \$25 late fee if payment is received more than five days after the due date of May 1 and June 1. Outstanding balances as of June 15 could result in the child being withdrawn from the program.

PHOTOS

The Recreation Department reserves the right to photograph programs and participants for publicity purposes.

INCLIMATE WEATHER

All camps are held rain, shine or code red days. Outdoor programs may be moved indoors. On code red days, outdoor programs provide low-key activities, water breaks and rest periods. Please pack extra water with your child on expected code red days.

REFUND POLICY (PLEASE READ CAREFULLY)

- Registrants assume the risk of changes in personal affairs or health.
- Refunds will be approved with written/electronic notification received **seven working days** prior to scheduled start of program. A \$15 administrative fee will be deducted per child, per camp.
- Registrant may choose to receive a credit for the remaining amount which may be used for another program. Credits cannot be transferred.

- Refunds after the program has begun will be considered only with medical verification (no exception). No refund after the program has ended.

SAFETY

- Camp staff are certified in CPR and First Aid.
- We will notify you should your child/teen become injured or sick. If you are unavailable, we will notify the individual listed as the emergency contact on the Participant Information Form.

SIGN-IN/SIGN-OUT POLICY

- Campers must be signed in and out each day by parent or other authorized person listed unless otherwise noted.
- ALL authorized persons will be required to show ID.

SUNSCREEN POLICY

Appropriate sunscreen use is important to prevent skin damage and skin cancer. If your child is able to apply his or her own sunscreen, we strongly suggest they do so. Sunscreen must be labeled with the camper's name, be in its original container and kept with the camper's belongings. Please provide SPRAY sunscreen if you would like camp staff to assist with sunscreen application. Camp staff will not be responsible for furnishing or holding sunscreen.

ZERO TOLERANCE FOR BULLYING

Our Department recognizes the prevalence of bullying in today's society and has therefore developed a ZERO TOLERANCE strategy to address the issue. They will address bullying immediately and disciplinary actions will be taken as warranted. Everyone has the right to expect a great experience while participating in our recreational programs, and by working as a team, we can identify and manage bullying to ensure everyone takes home lasting memories.

Bullying is intentional meanness that creates an imbalance of power. It consists of teasing, gossiping, hitting, kicking, texting, exclusion, and much more, resulting in the goal of harming others.

Our Department is dedicated to providing safe, bully free programs and wants to partner with parents on prevention. Please talk to your child/teen about our zero tolerance philosophy on bullying, let them know it will not be tolerated and that there will be consequences for bullying behavior. We encourage you to let us know if your child/teen has been involved in bullying either during or after program hours. Also, let your child/teen know they can talk to staff in confidence if they need help in managing a situation. Together we can make a difference and ensure our youth have a terrific camp experience.

Frequently Asked Questions

Q: Can I enroll my child in the same camp all summer?

A: We offer 2 camps (Camp Takoma and New Ave Adventure Camp) that have the capability of enrolling for the majority of the summer. All of the specialty camps have a session by session registration.

Q: My child is attending several sessions; what paperwork do I need to complete for my child?

A: You will only need to complete the necessary forms once prior to their first week of camp. Staff onsite need your child's most up-to-date contact, dismissal, and health information from the time your child arrives. If your child will be taking medication onsite during camp, you will also need to complete the Medication Form and get it signed by their doctor. Therefore, the forms need to arrive prior to the camp starting or with your child on the first day of camp. Specific camp information and forms will be emailed to you approximately 5 days prior to the start of your child's camp, and can also be downloaded anytime. If you were in either the Morning and/or Afternoon Addition programs or After the Bell for the current school year, you will need to check and initial the current forms on file to make sure all information is still accurate. Copies are accepted.

Q: Who will be supervising my child during their time at camp?

A: Our camp staff is selected for their experience, enthusiasm, desire and ability to work well with children. Staff training includes safety procedures, program planning, child development and techniques in working with children. Staff is certified in CPR and First Aid training. Reference and background checks are also part of the hiring process. We use a 1:15 ratio between counselors to campers.

Q: What type of transportation will be provided for field trips?

A: We utilize Montgomery County Public School transportation for our trips as well as our in-house vehicles.

Q: What type of attire should I send my child in each day?

A: Campers should be dressed appropriately for the day and the scheduled activities. They can also have sunscreen, hats, swim wear and towels (when appropriate). They should wear closed toed shoes with a backing daily (ex: tennis shoes).

Q: What type of food should I send with my child to camp each day?

A: You should send a non-perishable lunch (no refrigeration or heating on site) with your child every day. You should send them with snacks and a water bottle as well. Please make sure everything is properly labeled with the child's name. We also recommend that NO peanut products be sent with your child.

Q: What happens if it rains or it is extremely hot outside?

A: On days where we are placed under a code Red or Purple air quality, your child(ren) will be limited to going outside during the early morning hours or staying inside during this time. When it rains, or any other inclement weather happens, campers will be inside doing activities.

Q: What if someone other than a parent/guardian is picking up my child after camp?

A: Not to worry. There is a space at the bottom of the Participant Information Form to add additional people. For the safety of your camper, we will not release your child to anyone not on the list unless we have a written confirmation from the parent/guardian and a copy of the person's ID prior to pick-up.

Help Wanted

Part-Time Summer Camp Counselor Positions Available

Takoma Park Recreation Department is looking for creative, enthusiastic and committed individuals who want to have fun this summer. We are currently hiring part-time staff for summer camp counselor and director positions at competitive hourly rates. Great for teachers, college students or anyone wanting to work with the best youth in the area! Interviews will take place soon and training will take place in mid-June. Interested? Apply today at <https://takomaparkmd.gov/government/human-resources/>



Don't miss out!

Registration Opens
Current Scholarship Awardees: 4/12
TP Residents: 4/19
Non-Residents: 4/26

School Year 2023-2024

The Recreation Department is pleased to again offer before care and after care at both of our facilities. Morning and Afternoon Addition are held at the Takoma Park Community Center, 7500 Maple Avenue and Before and After the Bell is held at the Takoma Park Recreation Center, 7315 New Hampshire Avenue.

Our emphasis is on providing fun, leisure and recreation programs before and after the school day, while providing a safe environment for children grades K-5. Participants will engage in daily indoor/outdoor group activities and holiday based events. Children will have time for free play, homework assignments, breakfast (not provided) or simply prepare for their upcoming day in before care. Each afternoon kids will receive a snack, have a time period to complete homework, and enjoy arts and crafts, sports, board games, plays, free play and more! Programs operate when MCPS schools are in session.

There is a payment plan available, with a 20% deposit due at the time of registration. The remaining balance will be divided into monthly payments beginning Oct 1st.

Morning Addition or Before the Bell

7-9 a.m.

Resident: \$1,700 / Non-resident: \$2,000

Afternoon Addition or After the Bell

3:30-6:30 p.m.

Resident: \$2,500 / Non-resident: \$3,000

Bundle Discount

Participants who register for both before care and after care at the same facility in one transaction will receive a discount.

Resident: \$3,570 /

Non-resident: \$4,250

For information on programs at each facility, check out the Spring/Summer City Guide or visit www.takomaparkmd.gov/government/recreation.





Takoma Park Recreation Department

301-891-7290

takomaparkmd.gov/government/recreation